

**P. LEAHY PTY. LTD.**

771 Military Road, Mosman 2088

Ph: 9969 2111 Fax: 9969 1890

e-mail: realestate@pleahy.com.au

**Tenancy Application**

**Address of Premises applied for:**

Applicant's Full Name	
Current Address	
Home Phone	e-mail:
Work Ph:	Mobile
Date of Birth	Marital Status
Children	Pets
Next of Kin	Relationship
Contact Ph No.	No. of Occupants

Occupation	Suburb
Employer	
Period of Employment	Contact Name. Ph:
Previous Employer	
Period of Employment	Contact Name Ph:

Current Landlord/Agent	Contact	Ph:
Period of Occupancy		\$ p.w.
Previous Landlord/Agent	Contact	Ph:
Previous Address	Period of Occupancy	\$ p.w.

Credit References	1.	Ph:
Personal References	1.	Ph:
	2.	Ph:
Drivers Licence No.	Car Reg. No.	Passport No.

**RESERVATION OF PREMISES**

- Subject to the acceptance of this application and in the consideration of the payment of \$ ..... the applicant wishes to reserve the premises for ..... days subject to the terms and conditions set out in this form and any subsequent Residential Tenancy Agreement. This form acts as an acknowledgment of this application and the receipt of monies.
- Should the owner accept this application the reservation fee will be credited towards the rent, however should the application be refused then the fee is fully refundable.
- If the applicant advises that he does not wish to take the premises then the owner may keep so much of the fee as being equal to the pro-rata amount of rent that would have been payable during the reservation period.
- During the reservation period no fee will be taken from any other applicant nor will the premises be reserved in another's favour.

**THE APPLICANT STATES THAT**

- The information given in this application is true and correct and this is a fundamental precondition of the owner entering into the R.T.A.
- He is not bankrupt or insolvent.
- The premises have been inspected and any rental bond and initial payment of rent will be made in cash or bank/building society cheque.

**NOTICE:** If you dispute part or all of the amount specified by the agent in this itemised account, and if you have been unable to resolve the dispute, you may apply to the Fair Trading Tribunal for a determination of the matter. By law legal action to recover the amount specified in the itemised account cannot be commenced until 28 days after it has been served on you.

**TENANCY TERMS** Period.....weeks/months, commencing on..... Rent is.....p.w.

First payment of rent in advance	\$.....	
Rental bond	\$.....	
Preparation fee	\$.....	
Sub Total	\$.....	
Less reservation fee (if applicable)	\$.....	Payable by Bank chq. or cash
Total amount payable	\$.....	Payable by Bank chq. or cash

Applicant..... Real Estate Agent..... Date.....

**Privacy Disclosure Statement**  
**P. Leahy Pty. Ltd.**  
**771 Military Road, Mosman, NSW, 2088**

We are an independently owned and operated business. We are bound by the National Privacy Principals. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer and your referees. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlord's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

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**Privacy Consent**

I, the Applicant, acknowledge that I have read the Privacy Disclosure Statement of P. Leahy Pty. Ltd. I authorise P. Leahy Pty. Ltd to collect information about me from:-

- (a) My previous letting agents and/or landlords
- (b) My current and previous employer/s
- (c) My personal referees

I authorise P. Leahy Pty. Ltd. to disclose the personal information it collects about me to the owner of the property. I also authorise P. Leahy Pty. Ltd. to refer my details to future letting agents and or landlords (to assist with future rental applications).

**Signed** ..... **Date** .....

**Print Name** .....